



### **CFANS Grad 999 and Time Limits:**

Graduate students who do not need to maintain full-time status and want to comply with the University's fall and spring "active status" registration requirement may register using the GRAD 999 registration mechanism. GRAD 999 is a zero-credit, zero-tuition form of registration for graduate students. (Note: Graduate students who need to be registered as "full-time" to meet visa or assistantship/fellowship requirements or to defer student loans should not register as GRAD 999. This registration mechanism just keeps a student in the "active status" classification.)

Graduate students may register for up to four semesters of GRAD 999 while continuing to work on a thesis or Plan B project. A hold will be placed on the student's registration after four semesters of GRAD 999. In order to register for each additional semester of GRAD 999 in excess of four, the student will be required to get the approval of the DGS. The DGS will confer with the student's major advisor(s) to determine whether the student is making progress towards completion. If the student demonstrates that he or she is continuing to work on a thesis or Plan B paper and has a plan to complete the degree, the hold on the student's registration will be removed for one semester and the student will be allowed to register for GRAD 999. The CFANS Scholarly Work Contract will be completed outlining all requirements that must be fulfilled during the semester, and filed in the student's graduate program file.

### **Time Limits for students:**

- Enrolled prior to Fall 2012:
  - Doctoral – 5 years after passing preliminary oral exam; the clock begins the semester after passing the exam
  - Masters – 7 years from the first coursework listed on the Graduate Degree Plan
- Enrolled Fall 2012 and beyond:
  - Doctoral – 8 years from initial enrollment
  - Masters – 5 years from initial enrollment

### **Losing "active" status:**

Graduate students will lose "active" status if they do not register each Fall and Spring semester. To continue working towards degree completion, the student will have to reapply to the program and pay the application fee to the Graduate School. Students may qualify for the "Express Readmit" process. Readmission is not guaranteed for students whose active status that has been terminated because of lack of registration.