**CFANS Mentor Program Agreement, 2015-16**

**Student:**

- Initiate a minimum of one quality interaction for an hour with your mentor each month (bearing in mind scheduling needs of mentor and student.)
- Work with your mentor to set up a half-day job-shadow.
- Submit a one-page reflection paper about your Mentor Program experience to fansaro@umn.edu by May 16, 2016.
- Respond to communications from your mentor or Mentor Program staff/co-chairs in a timely and professional manner, including program evaluations.
- Work with your mentor to establish meaningful and realistic goals.
- Take the lead in keeping the relationship active.
- Approach the program and your mentor with an open mind, professionalism, respect, and integrity. Remember that you are representing not just yourself but CFANS and the University of Minnesota.
- Communicate with your mentor openly, effectively, and consistently, including sharing your schedule and other priorities.
- Contact Mentor Program staff/steering committee members and your mentor immediately if circumstances require that you stop participation in the mentor program.

**Mentor:**

- Engage in a minimum of one quality interaction for an hour with your student each month (bearing in mind scheduling needs of mentor and student.)
- Work with your student to set up a half-day job-shadow with you or, if circumstances prevent you from hosting the student, with a colleague. Contact program staff if you need support finding an alternative opportunity for the student.
- Respond to communications from your student or Mentor Program staff/co-chairs in a timely and professional manner, including program evaluations.
- Work with your student to establish meaningful and realistic goals.
- Approach the program and your student with an open mind, professionalism, respect, and integrity.
- Communicate openly, effectively, and consistently, including sharing your schedule and other priorities.
- Contact Mentor Program staff/steering committee members and your student immediately if circumstances require that you stop participation in the mentor program.

We agree to honor the agreement as outlined above for the 2015-16 CFANS Mentor Program:

<table>
<thead>
<tr>
<th>Student name</th>
<th>Student signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mentor name</td>
<td>Mentor signature</td>
<td>Date</td>
</tr>
</tbody>
</table>

College of Food, Agricultural and Natural Resource Sciences

ALUMNI SOCIETY